



Privacy Notice for the Use of Our website

Thank you for visiting our websites. The protection of your personal data (“**Data**”) is very important to us. This Privacy Notice is designed to give you an overview of which Data we collect and process when you visit our website and contact us and what rights you have in relation to the processing of your Data.

I. Who are we and how you can contact us?

We,

IAV GmbH Ingenieurgesellschaft Auto und Verkehr („IAV“)
Carnotstraße 1
10587 Berlin

are responsible for protecting your Data.

If you have any questions regarding the processing of data, regarding your rights or this Privacy Notice, please do not hesitate to contact our Data Protection Officer. He can be reached

By post at: IAV GmbH Ingenieurgesellschaft Auto und Verkehr
Data Protection Officer
Carnotstraße 1
10587 Berlin

As well as by email at: Datenschutzbeauftragter@iav.de.

II. Data processing in connection with your visit to our websites

Insofar as the Telecommunications Digital Services Data Protection Act Telecommunication-Telemedia-Data-Protection-Act (“TDDDG”) applies to the technologies used on our website and the cookies set by us, we obtain your consent via our cookie banner or the cookie settings, if applicable (Sec. 25 (1) TDDDG). In other cases, data processing is technically necessary for the operation of the website designed by us, in particular to ensure the permanent functionality and security of our website and our information technology systems or it is necessary to meet legal requirements.

You can access and change the cookie settings via the menu item at the bottom of the website at any time.

A. Log-Files

Description and scope of data processing:

When you visit our website your browser automatically transmits the following Data:

- information about the browser type and the version used
- the user's operating system
- the Internet service provider of the user
- the IP address of the user
- date and time of access
- websites from which the user's system accesses our website (referrer URL)
- Websites accessed by the user's system from our website.

Purposes of data processing:

The temporary storage of the IP address by the system is necessary in order to enable the user's electronic device to receive the requested Data. For this purpose, the IP address of the user must be stored for the duration of the session. Other Data is stored in log files to ensure the functionality of the website. The data is also used to optimize the content of our website, to help us prevent malfunctions and misuse of our systems, to ensure the long-term functionality and security of our website and information technology systems, and to provide prosecuting authorities with the information necessary for prosecution in the event of a cyber attack.



Legal basis:

We store this Data temporarily on the basis of legitimate interests (Art. 6 sec. 1 f EU General Data Protection Regulation “**GDPR**”). Our legitimate interest lies in achieving the purposes described above.

Term of storage and control options:

The Data will be erased if they are no longer necessary to achieve the purposes. Log files are erased after seven days at the latest, unless a longer storage period is necessary to comply with contractual or legal obligations. The IP address is stored for the duration of the session. Data, the further storage of which is needed for evidence purposes, are excluded from erasure until the respective incident has been finally clarified.

B. Cookies and other Technologies

Description and scope of data processing:

When you visit our website, we set so-called cookies. These are small text files that are stored on your device. Cookies typically contain a distinctive string of characters, the so-called cookieID, which identify your browser when revisiting the website.

We use cookies to make our websites user-friendly and illustrative (e.g. integration of photos).

For web statistics, we work with permanent cookies that enable us to identify you beyond the browser session.

You can adjust the settings and read which cookies we set and for which purposes in the cookie settings at any time. You can access the cookie settings via the menu item of the same name “cookie settings” in our website footer - at the bottom of the website.

More detailed information on the cookies set and other technologies we provide below in this section.

Cookiebot Cookie

Description and scope of data processing:

We use the consent-cookie-technology “**Cookiebot**”.

With the help of the Cookiebot cookie (CookieConsent), we document whether you have consented to the setting of certain cookies in the cookie banner or have revoked consents or objected to data processing. The following Data is stored:

- your IP number in anonymized form (last three digits are set to ‘0’),
- date and time of your consent,
- user agent of your browser,
- URL from which your consent was submitted,
- an anonymous, random and encrypted key value,
- your consent state, serving as proof of consent.

Purposes of data processing:

Cookiebot is used to comply with data protection requirements on the setting and documentation of cookies.

Legal basis:

We use the Cookiebot to be able to prove compliance with legal obligations, Article 6 (1) c GDPR, Sec. 25 (1) TDDD, Art. 6 (1) a GDPR.

Term of storage and control options:

The cookie expires after 12 months. In addition, the collected Data will be deleted if you ask us to do so or delete the Cookiebot cookie yourself or if the purpose for storing the Data no longer applies. Mandatory legal retention periods remain unaffected.



Friendly Captcha

Description and scope of data processing:

On our website we use „**Friendly Captcha**“, a service provided by Friendly Captcha GmbH, Am Anger 3-5, 82237 Woerthsee.

The use of Friendly Captcha is supposed to make it more difficult for bots to use our website, in particular to fill out our online forms. For this purpose, we use a so-called widget which, when our website is visited, causes a "puzzle task" to be sent to the user's device. The user's device solves the puzzle task and sends the solution back to our web server. The following log data is processed:

- http request header data, origin and referrer URL,
- Date and time of the request,
- hash value (one-way encryption) of the IP address,
- Number of requests from the hashed IP address,
- answer to the puzzle task solved by the device. Additional information is available [here](#).

The puzzle task is always sent from the nearest server, i.e. if you visit our website from outside the EU, the Data is usually also exchanged with a server outside the EU; conversely, data processing takes place on EU servers if you visit our website from the EU. In the former case, appropriate safeguards have been put in place to ensure an adequate level of data protection (conclusion of EU standard contractual clauses, EU-US Data Privacy Framework certification).

Further information you can find [here](#).

Purposes of data processing:

The use of Friendly Captcha makes it more difficult for bots to use our website, especially to fill out our website forms. As a result, the protection of our website against abusive automated spying, SPAM and malicious attacks is increased. The use of Friendly Captcha is therefore necessary to improve the security of our website.

Legal basis:

We use Friendly Captcha on the basis of Art. 6 sec. 1 f GDPR. Our legitimate interest lies in making abuse, malicious attacks and SPAM more difficult.

Term of storage and control options:

The widget we use does not set any cookies on your device. Your IP address is only stored in hashed form. Your Data will be deleted after 30 days at the latest.

Matomo(PIWIK)

Description and scope of data processing:

On our website we use the cookieless tracking of the free web analysis software "**Matomo**". For this purpose, a hash value is obtained from the following user information: operating system, browser, browser plugins, shortened IP address and browser language. This hash value is temporarily stored as a so-called config_id in our Matomo database and compared with the config_ids of the visitors of the last 30 minutes.

On this basis, we receive aggregated reports of the usage behavior of the website users in the Matomo dashboard, in particular: user numbers (restricted statement, as users are recognized as new website visitors after 30 minutes); (sub)websites visited; user activities on the website (e.g. download); length of time users spend on the website; keywords entered to find the website; user behaviour on the website; devices used when visiting our website, including device settings (screen resolution, operating system, browser used).

Purposes of data processing:

We use the statistics provided by Matomo to analyze the activities on our website, in particular to evaluate from which websites users come to our website. This allows us to improve the quality and content of our website and adjust our website to the needs of our users.

Legal basis:

We use Matomo on the basis of legitimate interests (Art. 6 Sec. 1 f GDPR). Our legitimate interest lies in the aforementioned purposes.



Term of storage and control options:

The config_id is valid for a maximum of 24 hours, whereby the config_ids are only compared for a 30-minute time window.

Social-Media (Twitter, XING, LinkedIn, Facebook/ Instagram)

There are icons on this website which enable the sharing of pages on social networks. These icons are implemented as external links (e.g. for Facebook with “sharer.php”).

Social media platforms:

If you click on an icon your user Data will be transferred to the website of the social media platform.

You can find further information on data processing on social media platforms, purposes and legal bases for the data processing as well as your rights vis-à-vis the social media platforms under the following links:

Operator	Address	Privacy Policy
Facebook/ Instagram	Meta Platforms Ireland Limited, Merrion Road, Dublin 4, D04 X2K5 Irland	here
LinkedIn	LinkedIn Ireland Unlimited Company, Wilton Place, Dublin 2, Irland	here
X (Twitter)	X Internet Unlimited Company One Cumberland Place, Fenian Street, Dublin 2, D02 AX07, Ireland	here
Xing	New Work SE, Am Strandkai 1, 20457 Hamburg, Deutschland	here

You can prevent the collection and processing of the Data by the social media platforms by downloading and installing on your devices the browser add-on available or change your settings on the platform privacy settings, if available.

Details on the processing of your data relating to our Social Media Profiles can be found in our separate Social Media Privacy Notices.

III. Which Data is processed when you contact us?

Description and scope of data processing:

We collect and process the Data provided by you, such as contact data, your name and your query, when you contact us via e-mail. All Data that you provide to us is transferred between your browser and our servers in encrypted form.

Purposes of data processing:

We process your Data exclusively to handle your query.

Legal basis:

We process your Data in order to perform precontractual and contractual measures, that occur on the basis of your query (Art. 6 sec. 1 b GDPR). In all other cases, the processing is based on our legitimate interest in the effective processing of the queries addressed to us (Art. 6 sec. 1 f GDPR).

Term of storage and control options:

We store your Data for as long as we need it for the specific processing purpose. In addition, we store certain Data for the duration of the statutory limitation periods (usually three years, in individual cases up to 30 years) and for as long as is prescribed by statutory retention periods (e.g. as defined in the Commercial Code (HGB), the Fiscal Code [AO]) (usually ten years).



IV. Which Data is processed when you apply for a job with us?

Description and scope of data processing:

You can send us your documents via the IAV applicant portal, by e-mail or by post.

If you apply to us via the applicant portal, your Data will be transmitted to us in encrypted form.

To participate in an application process we require, depending on the type of application, your contact details, your email address, information on your professional qualifications in the form of education and graduation certificates and/or employer references as well as your CV. If you give us additional Data voluntarily, we use this exclusively for the purpose of processing your application and conducting the application process.

We, IAV, as the operator of the applicant portal, process the application documents submitted via this platform. Your application documents will only be made available to the company of the IAV Group in whose responsibility the position is located. If you apply for a job, your applicant Data will not be passed on to third parties. Within the company to which you have applied for a job, only those persons have access to your Data who are internally involved in filling the position. Detailed information on the Data processed in the applicant portal and on the JobAlert for which you can subscribe can be found in our separate Privacy Notice on our applicant portal.

With your consent, we store your application documents in our job pool so that your application can also be considered for future job vacancies.

Purposes of data processing:

The purpose of processing the Data provided by you is to select an applicant for employment. Applicants are required to provide the Data. Without providing the Data, participation in the application process is not possible.

Legal basis:

The legal basis for the data processing is Sec. 26 BDSG (Federal Data Protection Act) in conjunction with Art. 6 sec. 1 b GDPR. We process voluntary information on the basis of Sec. 26 para. 1 BDSG in conjunction with Art. 6 1 f GDPR. Participation in the applicant pool is on the basis of your consent according to Article 26. para. 2 BDSG in conjunction with Art. 6 sec. 1 a GDPR.

Term of storage and control options:

If we decline your application, we will store your application documents for a maximum of six months from the time of notification of the unsuccessful application. The Data in the applicant pool is stored for 24 months.

If you wish to withdraw any consents to process your Data granted as part of the application process, please contact us at the above-mentioned address by post or send us an email to karriere@iav.de.

Information on the duration of the storage of your Data in the IAV applicant portal, in particular the Data recorded in your candidate profile, can be found in our separate Privacy Notice on our applicant portal.

V. Who receives your Data?

A. Departments within IAV

Within IAV, access to your Data shall only be provided to those departments / persons who require this for the purposes described.

B. Service providers that support us

We will transmit your Data to our service providers, e.g. in the fields of

- IT services,
- Post and telecommunications,
- Advice, legal advice,
- Compliance and data protection,
- Distribution and advertising,
- Operation and maintenance of our websites,
- as well as communication, e.g. via our chat form and customer service (telephone and e-mail).



These service providers are contractually obliged to maintain confidentiality and fulfill the requirements under data protection law. Service providers that are processors have signed a corresponding contract, which guarantees that Data will be processed strictly according to our instructions.

VI. What rights do you have and how can you exercise these?

A. Withdrawal of consent

You can withdraw any consent you have granted to the processing of your Data at any time and with effect for the future. Please note that the withdrawal will have no impact on the legality of the previous data processing and that it does not extend to such data processing for which statutory authorisation exists and which can therefore be performed without your consent.

B. Other rights of data subjects

According to Art. 15 to 21 and 77 GDPR and if the conditions are met, you are furthermore entitled to the following rights.

Access:

You can at any time demand provision of information on the Data of yours that we process and demand a copy of the Data stored on you, Art. 15 GDPR. Please note that further copies of the Data stored on you may be subject to a charge.

Correction:

You can demand the correction of incorrect Data as well as the completion of incomplete Data according to Art. 16 GDPR.

Erasure:

You can demand the erasure of your Data. Please note that the erasure does not include Data required for the execution and processing of contracts and to assert, exercise and defend against legal claims as well as Data for which statutory, supervisory or contractual retention obligations exist, Art. 17 GDPR.

Restriction of processing:

You can under certain circumstances demand the restriction of the processing, e.g. if you believe that your Data is incorrect, if the processing is illegal or you have raised a complaint about the data processing. This will mean that without your consent your Data may only be processed in a very restricted way, e.g. to assert, exercise or defend against legal claims or to protect the rights of other natural or legal entities, Art. 18 GDPR.

Objection to the data processing:

You have the option to object to the data processing for direct advertising purposes at any time. In addition, you can object at any time to data processing performed on the basis of a legitimate interest if there is particular reason for doing so, Article 21 GDPR.

Data portability:

You have the right to receive the Data provided by you, which was processed based on your consent or in order to fulfill a contract, in a structured, commonly used and machine-readable format and the right to demand a direct transfer of this Data to third parties within the realms of what is technically possible, Article 20 GDPR.

C. Contact Details

You can assert your rights by means of the following **Contact details**:

By post at: IAV GmbH Ingenieurgesellschaft Auto und Verkehr
Data Protection Officer
Carnotstraße 1
10587 Berlin

As well as by email at: datenschutzbeauftragter@iav.de



D. Right to appeal to the competent data protection supervisory authority

If you, for example, consider that the processing of your Data is illegal or that your rights described above are not granted to you to the required extent, you have the right to file a complaint to the competent data protection supervisory authority. An overview of the supervisory authorities including contact details can be found [here](#).

Last revision: June 2025